



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
FINANCIAL MANAGEMENT AND COMPTROLLER
109 ARMY PENTAGON
WASHINGTON DC 20310-0109



25 AUG 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: NEIL R. GINETTI AWARD Announcement

I am pleased to announce the Neil R. Ginnetti award in honor of the late Neil R. Ginnetti, who served as the Principal Deputy Assistant Secretary of the Army for Financial Management and Comptroller from 1994 to 2001. This award acknowledges his selfless service and enormous contributions to Army financial management.

The Neil R. Ginnetti award marks the Army's steadfast commitment to mentoring the dedicated professionals who make up the financial management community. This award will recognize individual contributions in support of military and civilian professional development and comptroller career management.

I will present the first Neil R. Ginnetti award at the winter Resource Managers Conference in January 2004.

Attached is the guidance and administrative instructions for submitting nominations. Please provide a paper and an e-mail copy of FY 2003 nominations to the Comptroller Proponency Office no later than November 1, 2003. If you have any questions, contact the Comptroller Proponency Office, DSN 222-7413 or (703) 692-7413.

Sandra L. Pack
Assistant Secretary of the Army
(Financial Management and Comptroller)

Attachment as

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NEIL R. GINETTI AWARD

The NEIL R. GINETTI AWARD commemorates Neil R. Ginnetti, Principal Deputy Assistant Secretary of the Army for Financial Management and Comptroller 1994-2001, who implemented professional development strategic planning to enhance and sustain the financial management core competencies. This award is created to symbolize Neil Ginnetti's inspiration, selfless service, mentoring skills and commitment to growing people. Mr. Ginnetti's dedication and steadfast support to mentoring military and civilian financial management professionals resulted in the initiation and continued success of the Army's premier Resource Management Mentorship Program.

Purpose and Scope. The Neil R. Ginnetti Award recognizes individual meritorious contributions and outstanding accomplishments in support of military or civilian financial management professional development, mentoring and comptroller career management.

Selection Criteria. Eligible nominees include all members of the financial management community – military (Lieutenant Colonel to General Officer) and civilian (GS-11 to Senior Executive Service) financial management professionals. Nominations will be evaluated on leadership; initiative; ingenuity; technical competency; significant contributions to professional development; military and civilian comptroller career management; mentoring; and related professional and personal achievements.

Nomination Procedures.

a.) Nominations will be submitted on the Neil R. Ginnetti Award Nomination Form in hard copy and by e-mail, Proponency@hqda.army.mil.

b.) The Nomination Form consists of two pages (Data and Justification). The period covered by all nominations is Fiscal Year 2003. However, the nominees' performance may extend beyond this period of time.

c.) Signed nominations are to be sent through command channels to the following address:

Assistant Secretary of the Army
(Financial Management and Comptroller)

ATTN: SAFM-PO
Washington, DC 20310-0109

d.) E-mail nominations are sent to: Proponency@hqda.army.mil

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- US Total Army Personnel Command (TAPC-OPB-A)
- US Army Force Management Support Agency (MOFI-ZC)

Nomination Form

NEIL R. GINETTI AWARD

Name of Nominee: _____

Position/Title of Nominee: _____

MACOM/Office Address: _____

Telephone/Fax: _____

Email Address: _____

Name of Nominator:

Title of Nominator:

MACOM/Office Address: _____

Telephone/Fax:

Email Address:

SUBMISSION

Documentation should be submitted in the following order:

MACOM Endorsement

Nomination Form

List of Professional Development and Career Management Accomplishments
(articles, publications, workshops/seminars conducted, academic
achievements, certifications, awards/honors)

Justification Form

(1) Major Professional Development/Career Management Accomplishments

(2) Publications (or Articles)

(3) Related Workshops/Seminars Conducted

Justification Form

(4) Professional Certification

(5) Academic Achievement

(6) Awards/Honors